

2023/24 Glamorgan Archives Month 10 Monitoring Position

EXPENSE / INCOME ACCOUNT	2023/24 Budget £	Actual Month 10 £	2023/24 Projected Outturn £	2023/24 Variance £
Employees				
Employees Gross Pay	415,907	380,477	446,802	30,895
Employees Superannuation	86,093	69,269	86,883	790
Employees National Insurance	39,941	32,042	43,129	3,188
Employee Miscellaneous Allowances	350	344	350	0
Employer & Public Liability Insurance	739	0	739	0
Apprenticeship Levy	2,157	1,660	2,157	0
Medical Expenses	200	137	200	0
Training Expenses	500	435	500	0
Employees Total	545,886	484,364	580,760	34,874
Premises				
Repairs, Alterations & Improvements	20,000	46,525	30,000	10,000
Security	7,524	14,571	13,474	5,950
Rodent & Pest Control	100	7	100	0
Grounds Maintenance	1,246	2,071	2,071	825
Fire Management/Protection	3,319	3,510	3,510	191
Maintenance Contracts	13,997	13,149	15,414	1,417
Electricity	92,524	21,216	68,048	(24,476)
Gas	87,125	7,542	58,374	(28,751)
National Non Domestic Rates	188,588	189,912	189,912	1,324
Water	5,592	(2,379)	2,765	(2,827)
Security Services	280	0	280	0
Cleaning Materials	300	545	600	300
Refuse Collection / Bulk	2,000	1,396	2,000	0
Office Cleaning Contract	10,502	9,976	0	(10,502)
Sanitation & Waste Disposal	400	325	400	0
Insurance	6,977	0	6,977	0
Premises Total	440,474	308,364	393,924	(46,549)
Transport				
Hire Transport	40	0	40	0
Public Transport - Staff Use	100	0	100	0
Car Allowances	75	0	75	0
Travelling Expenses	25	8	25	0
Transport Total	240	8	240	0
Supplies & Services				
	0	996	996	996
Conservation	3,000	9,790	10,000	7,000
Historical Document Preservation	0	2,537	102,537	102,537
Box-making supplies	3,500	5,670	5,670	2,170
Catering Sundries	150	45	400	250
General Printing & Stationery	250	2,891	3,000	2,750
Photocopying Materials	0	224	229	229
Audit Fees	2,300	(2,890)	2,300	0
Consultant's Fees	0	6,930	37,130	37,130
Central Telephone Exchanges	4,162	1,988	4,162	0
Telephones	1,539	3,103	3,103	1,564
Postages	500	594	500	0
Internet Charges	650	(25)	650	0
It Consumables	100	1,825	1,825	1,725
Hardware Purchase	0	4,609	6,321	6,321
Software Licences & Maintenance	15,200	14,388	14,388	(812)
Subscriptions	650	594	650	0
Health and Safety	0	229	229	229
Commission (Including Credit Cards)	0	170	0	0
Public Liability Insurance	933	0	933	0
Miscellaneous Insurance	405	0	405	0
Supplies & Services Total	33,339	53,697	195,428	162,089

EXPENSE / INCOME ACCOUNT	2023/24 Budget £	Actual Month 10 £	2023/24 Projected Outturn £	2023/24 Variance £
Support Services				
Accountancy	6,471	7,850	0	(6,471)
Income Recovery	334	320	0	(334)
Payroll	259	290	0	(259)
Payments	464	480	0	(464)
Audit	437	450	450	13
SAP Support	3,343	0	0	(3,343)
Democratic Service	0	0	0	0
ICT Services	10,800	0	0	(10,800)
Human Resources	7,657	6,140	0	(7,657)
Bilingual Cardiff	2,427	60	0	(2,427)
Support Services Total	32,192	15,590	450	(31,742)
Gross Expenditure	1,052,130	862,023	1,170,803	118,672
Income				
Archives & Records Council Wales	0	0	(21,956)	(21,956)
Other Grants	(10,000)	(6,636)	(144,613)	(134,613)
Government Grant (DWP)	(15,135)	(10,340)	(10,340)	4,795
Publications General	(1,061)	(283)	(500)	561
Sale Of Photocopies	(2,122)	(3,075)	(3,275)	(1,154)
Conservation Income	(6,500)	(15,177)	(7,077)	(577)
Box Making	(10,000)	(5,116)	(10,000)	0
Sale Of Food	(1,061)	(24)	(100)	961
Course Fees General	(156)	(50)	(100)	56
Search Fees	(4,243)	(2,118)	(2,500)	1,743
Royalties	(13,000)	(14,642)	(13,000)	0
Hire Of Special Rooms	(22,880)	(9,417)	(31,402)	(8,522)
Donations	(1,500)	(1,364)	(1,500)	0
Interest	(200)	(96)	(200)	0
Digitisation	0	0	(16,800)	(16,800)
Income Total	(87,858)	(75,220)	(263,363)	(175,505)
Contributions From Reserves	(65,000)	0	(53,504)	11,496
Total Net Expenditure	899,273	786,803	853,936	(45,337)
LA Contributions	(899,273)	(899,272)	(899,273)	0
Budget Gap / (Surplus)	(0)	(112,469)	(45,337)	

Reserve

£

Balance at 01/04/2023	112,960
2023/24 Contribution	(53,504)
Balance 31/03/2024	59,456

LA Contributions

£

Bridgend	125,898
Cardiff	287,767
Merthyr Tydfil	53,956
Rhondda Cynon Taf	224,818
Caerphilly	98,920
Vale of Glamorgan	107,913
	899,273